



SIGN PERMITS AND REGULATIONS

Getting to know what is
required

*Erecting a Facia, Free
Standing, A-Frame,
Roof or Projecting Sign,
Canopy, Billboard or
Renting a Portable Sign*

DID YOU KNOW?

Signs shall not be erected, constructed, enlarged, relocated, or altered without first obtaining a Sign Permit from the City of Lloydminster. All signs must comply with the Sign Bylaw, as amended from time to time. Signs which are exempt from requiring a permit are federal, provincial or municipal signs; signs for guidance, warning or restraint of persons on that premises; for sale/rent signs on a premises; signs located inside a building; signs on or in an operational vehicle; building contractor signs erected on a construction site; election, religious, educational or other similar public uses.

Billboard signs are discretionary uses of the land within the zoning districts. As such, all applications will be referred to City Council for approval. A sign, billboard or canopy is not permitted to be erected on, or overhang onto City property without approval of City Council. In order to obtain a sign permit, complete details and drawings on the sign, etc are required to be submitted with the Sign Permit Application which is available from the Planning and Development Department.

WHAT IS REQUIRED?

Applications must be made in writing and shall be accompanied information on the property owner, customer, sign company; site plan designating location and setback requirements; detailed plans of the sign including dimensions, projections, heights, and illumination. Other information may be requested upon review of the application.

Portable Signs:

- shall be located on private property only;
- two (2) portable signs shall be permitted on a single site no closer than 30 metres of each other;
- Sign Permits issued for portable signs are valid for a period ending December 31 of that year and are renewable on the same terms and conditions upon payment of an annual permit fee;
- shall not be placed at locations closer than 22.8 metres to a dwelling in a residential district

Billboards:

- must be setback a uniform distance of three (3) metres from the road allowance and placed at an angle of either 60 or 90 degrees;

- erected no closer than 300 metres from any existing billboard;
- shall not exceed 6 metres in height, 10 metres in length, and have a maximum area on 30 metres squared.

Home Occupations and Office-in-the-Home Signs:

- only one (1) identification sign is permitted;
- shall not exceed 0.2 square metres in area;
- shall be attached flush to the building on the street side of the dwelling or placed in a window facing the street.

Projecting Signs:

- shall be certified by a Professional Engineer;
- shall be attached to the walls of the building with expansion bolts or an equivalent acceptable construction method;
- if projecting over a sidewalk, a minimum height clearance of 2.43 metres shall be maintained from the underside to the sidewalk;
- if projecting over a driveway or lane, a minimum height clearance of 5.5 metres shall be maintained from the underside to the grade below.



Free Standing Signs (Pylon Signs):

- if the sign projects over a sidewalk, a minimum height clearance of 2.43 metres shall be maintained from the underside to the sidewalk;
- if the sign projects into or over a driveway or lane, a clearance of 5.5 metres shall be maintained from the underside to the grade below;
- the sign shall not be located closer than 0.7 metres from the existing or future curb line;
- pylon or pole signs shall be set in concrete footings of sufficient size and weight to prevent overturning of the sign.

Banners or cloth signs which are strung across street require approval by Council and shall not be constructed of any metallic or electrically conductive material.

Temporary signs shall not exceed 9.3 metres squared in area and shall not extend onto any public thoroughfare.

Flashing and portable signs shall not be placed at locations closer than 22.8 metres to any dwelling in a residential district.

No posters shall be adhered to structures within the City unless otherwise permitted.

All signs shall be kept well painted and maintained in good condition at all times

PLEASE CONTACT THE PLANNING AND DEVELOPMENT DEPARTMENT FOR FURTHER INFORMATION ON YOUR SPECIFIC SIGN REQUIREMENTS.